



Revised: April 21, 2015

**CITY OF MINERAL WELLS
PARKS AND RECREATION DEPARTMENT
CITY GYMNASIUM BUILDING CONTRACT**

The signature of the renter on this contract verifies that the renter understands and agrees to all provisions of this contract.

1. No person, group or organization may have more than two future rentals reserved unless it is provided for in a separate contractual agreement with the City of Mineral Wells. If there are two future rentals, a separate deposit is required for each rental. If a group has two rentals scheduled, they may schedule another rental the next business day after the first of the two rentals is completed. Reservations will not be accepted more than 15 months (one year and three months) in advance of the rental date. No reservations will be allowed during the normal hours of operation of the City Gym.
2. A cashier's check or money order in the amount of \$150.00 must be presented to the Parks and Recreation Department at the time the City Gym is reserved as a building deposit. The deposit will be returned within 15 business days after the rental, providing that the building is left clean and undamaged. The building must be cleaned by a janitorial service. Janitorial service must be approved by the Parks and Recreation Department.
3. The building use fee must be paid five business days prior to the rental date. The building use fee is \$50.00 per hour. If the rental fee is not paid by five business days prior to the event the City of Mineral Wells reserves the right to terminate the rental contract and retain the deposit.
4. Maintenance security person or persons are required for all City Gym rentals. The renting group will pay the maintenance security person or person \$30.00 per hour each. Payment must be made in cash at the beginning of the rental.
5. No alcoholic beverages may be bought, sold or consumed in the City Gym building or on the ground outside the building.
6. Renters must adhere to rules and regulations of the City Gym facility. The following is a listing of some of the rules and regulations of the City Gym facility.
 - a. No food, drinks, or gum will be allowed beyond the entrance of the gym or lobby area.
 - b. Any form of tobacco is not permitted inside the City Gym facility.
 - c. Only athletic shoes may be worn on the gym floor. Shoes that could potentially mark the gym floor will not be allowed.
 - d. Renter is responsible for conduct of all coaches, players and spectators.

User agrees to indemnify and hold the City of Mineral Wells, its officers, agents and employees safe and harmless from any and all claims for damages, injuries or death to property or persons arising out of or resulting from the use of the premises by the user. User shall be responsible for conducting all activities in a safe manner so as to avoid any damages or injuries to property or persons

GYM BUILDING CONTRACT

User's Name _____

User's Address _____
Street or PO / City / Zip Code

User's phone (work) _____ (home) _____

Use Date(s) _____

Type of Event _____

Receipt of Deposit _____
DATE PARD Initials RECEIPT NO.

Receipt of Use Fee _____
DATE PARD Initials RECEIPT NO.

User's Signature _____